

HINCKLEY AND BOSWORTH BOROUGH COUNCIL

AUDIT COMMITTEE

25 AUGUST 2016 AT 6.30 PM

PRESENT: Mrs R Camamile - Chairman

Mr DC Bill MBE (for Mrs L Hodgkins), Mrs MA Cook, Mr KWP Lynch, Mr LJP O'Shea, Mrs J Richards, Miss DM Taylor and Mr HG Williams

Members in attendance: Councillor Mr SL Rooney

Officers in attendance: Rebecca Owen and Ashley Wilson

Also in attendance: Stephen Clark, Gary Morris and Avtar Sohal of Ernst & Young; Chris Dickens of PWC.

138 APOLOGIES AND SUBSTITUTIONS

Apologies for absence were submitted on behalf of Councillors Hodgkins and Lay with the substitution of Councillor Bill for Councillor Hodgkins authorised in accordance with Council Procedure Rule 4.

139 MINUTES OF PREVIOUS MEETING

It was moved by Councillor O'Shea, seconded by Councillor Wallace and

RESOLVED – the minutes of the meeting held on 27 June be approved and signed by the Chairman.

140 DECLARATIONS OF INTEREST

No interests were declared at this stage.

141 INTERNAL AUDIT PROGRESS REPORT

The internal auditor presented the progress report and explained that whilst it may look like some recommendations had not been implemented; the issue was with the system not having updated. It was confirmed that this would be rectified and would not continue to be an issue.

RESOLVED – the report be noted.

142 ISA260

Members gave consideration to the Audit Results Report – ISA 260 produced by Ernst & Young LLP in their first year as external auditor. It was noted that there were minor control issues, but nothing of concern and an unqualified opinion would be forthcoming. An error had been noted in relation to data input, but this had not had an impact on the accounts. The auditor had recommended that written procedures be put in place for all processes to ensure business continuity in the event of staff turnover.

RESOLVED – the report be endorsed and RECOMMENDED to Council.

143 ANNUAL GOVERNANCE STATEMENT & STATEMENT OF ACCOUNTS

The Audit Committee gave consideration to the Statement of Accounts and Annual Governance Statement. In response to a member's question it was noted that staff absence was monitored by managers and the process led by Human Resources, and members acknowledged that there had been a reduction in sickness absence.

RESOLVED – the report be endorsed and RECOMMENDED to Council.

(The Meeting closed at 7.04 pm)

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CHAIRMAN